

2 March 1979

Classification Review Procedure

CRP 79-4

RESCINDS: RRP 78-12 of 20 March 1978
CRP 78-36 of 10 October 1978

REVIEW OF OTHER AGENCIES' DOCUMENTS

1. This notice establishes the procedure for dealing with documents of other U.S. Government agencies found in CIA records.

2. Basically, CRG will not take final action on another agency's documents, but any such documents encountered will be reviewed to determine if they contain information of concern to CIA. Such documents will be treated as follows:

a. If the document contains information about, from or of interest to CIA and if that information may be declassified, tab the document in accordance with the procedure set forth in CRP 79-5 and stamp it as follows:

THE C.I.A. HAS NO OBJECTION
TO THE DECLASSIFICATION OF
THIS DOCUMENT.

No 3/26/79

b. If the document contains information about, from, or of interest to CIA and that information may not be declassified, tab the document and stamp it as follows:

THIS DOCUMENT CONTAINS INFORMATION
THAT THE CIA HAS DETERMINED MUST BE
CLASSIFIED AT THE LEVEL INDICATED

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c. If the document contains information of no concern to CIA, merely tab the document for ease in locating it.

3. None of the above acts constitutes final action on material originated by another agency, but it does show that the material has been reviewed for CIA interest. The tabbed document will remain in its original place in the file. In all cases the document retains its original classification until reviewed by the originating agency. Reviewers will note the presence of such documents on the review completion slip attached to the outside of the box.

4. No data input forms will be prepared for documents created by other agencies, but the number of non-Agency documents reviewed will be noted in the appropriate column on the weekly statistical sheet.



Chief,
Classification Review Group

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